

Front-Line Management

PROFESSIONAL DEVELOPMENT

- Gain the skills you need to work as a front-line supervisor.
- Receive a 15% discount when you enroll for the entire program at one time.
- Prepare for General Management certification from the National Organizational Testing Institute (NOCTI).



Hourly Wages
Entry Level - \$19.33
Median - \$27.72
Experienced - \$34.13

Delaware Wages 2017

This program provides new and aspiring first-time managers and supervisors with the knowledge and skills needed to be effective leaders in the workplace.

Gain the foundation in management fundamentals, effective communication, team building, and conflict resolution to feel confident as a new supervisor or manager. Course also includes computer and budgeting classes.

On-Site Training Available!

Please contact John Morris for information on customized training: john.morris@polytech.k12.de.us

CERTIFICATE PROGRAM



AREAS OF STUDY

- Fundamentals of Leadership
- Computer Competency
- Communication Skills
- Human Resources
- Management & Operations
- Budgeting & Bookkeeping
- **108 hours | \$990**

Note: Candidates must provide documentation of secondary credential, or documentation that attainment of credential will be completed within six months of enrollment, meet with an advisor and achieve a satisfactory score on the entrance exam.